LIMPOPO

PROVINCIAL GOVERNMENT

REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF

PUBLIC WORKS, ROADS & INFRASTRUCTURE

INFORMATION BOOKLET

EXPANDED PUBLIC WORKS PROGRAMME

20 YEARS OF EPWP

Re a Šoma

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INFORMATION BOOKLET
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1. INTRODUCTION AND PURPOSE OF THE INFORMATION BOOKLET

The Department of Public Works, Roads and Infrastructure plays a pivotal role in managing provincial land and buildings, by ensuring that government departments have office space to render services to the public. It ensures government land is availed for service delivery infrastructure projects, which it implements; furthermore, it is responsible for coordination of the Expanded Public Works Programme and management of Roads Infrastructure provision.

The purpose of this booklet is to give insight to the public on services rendered by the department and provide information about opportunities the department offers.

2. GENERAL INFORMATION OF THE DEPARTMENT

2.1. VISION

A leader in the provision and management of provincial land, buildings and roads infrastructure.

2.2. MISSION

Optimal utilization of resources in the provision and management of sustainable social and economic infrastructure including implementation and coordination of Expanded Public Works Programme.

2.3. VALUES

The Limpopo Department of Public Works, Roads and Infrastructure prides itself on the following core values:

- **ACCOUNTABILITY**
  Every official will be held responsible for own action and ensuring single point accountable.
- **INTEGRITY**
  All officials will be truthful and honest in execution of duties in their area of competence.
- **PROFESSIONAL ETHICS**
  All officials will perform diligently with necessary proficiency in the execution of duties in their area of skills backed by acceptable moral codes.
- **EXCELLENCE IN SERVICE DELIVERY**
  All officials shall dedicate their energy and time to serve with distinction and offer quality service to the public.
- **TEAM WORK**
  Officials in the department will always strive to deliver as a joint and cooperate amongst themselves for service.
- **TRANSPARENCY**
  The department will always uphold Batho Pele principles and deliver accordingly.
- **ANSWERABILITY**
  The department will collectively take liability for poor service delivery.

3. CORE FUNCTIONS

The core functions of the Department of Public Works, Roads and Infrastructure are:

- Infrastructure Operations
  - Property and Facilities Management
  - Education Infrastructure Management
  - Health Infrastructure Management
  - Provincial Infrastructure Management
  - District Coordination and Departmental Operations
- Expanded Public Works Programme
- Roads Infrastructure

4. DEPARTMENTAL OUTCOMES

- Improved organizational capacity
- Sustainable roads and building infrastructure
- Reduced unemployment.

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5. LEGISLATIVE AND POLICY MANDATE

The department discharges its core responsibilities in terms of the following line function specific legislative mandates which are:

- Architectural Professional Act, (Act 44 of 2000)
- Compensation of Occupational Injuries and Diseases Act, (Act 130 of 1993)
- Construction Industry Development Board Act, (Act 38 of 2000)
- Council for Built Environment Act, (Act 43 of 2000)
- Critical Infrastructure Protection Act, (Act 8 of 2019)
- Deeds Registries Act, (Act 47 of 1937)
- Engineering Professional Act, (Act 46 of 2000)
- Government Immovable Asset Management Act, (Act 19 of 2007)
- Housing Act, (Act 107 of 1997)
- Infrastructure Development Act, (Act 23 of 2014)
- Land Affairs Act, (Act 101 of 1987)
- Land Titles Adjustment Act, (Act 111 of 1995)
- Landscape Architectural Professional Act, (Act 45 of 2000)
- Limpopo Province Roads Agency Proprietary Limited and Provincial Roads Act, (Act 7 of 1998)
- Municipal Property Rates Act, (Act 6 of 2004)
- National Building Regulations and Building Standards Amendment Act, (Act 49 of 1995)
- National Building Regulations and Building Standards Amendment Act, (Act 36 of 1984)

- National Heritage Council Act, (Act 11 of 1999)
- Occupational Health and Safety Act, (Act 181 of 1993)
- Projects and Construction Management Professional Act, (Act 48 of 2000)
- Property Valuers Act, (Act 47 of 2000)
- Quantity Surveying Profession Act, (Act 49 of 2000)
- Rating of State Property Act, (Act 79 of 1984)
- Rental Housing Act, (Act 50 of 1999)
- Spatial Planning and Land Use Management (SPLUMA) Act, (Act 16 of 2013)
- State Land Disposal Act, (Act 48 of 1961)
- Town and Regional Planning Act, (Act 36 of 2002)

6 PROGRAMME STRUCTURE OF THE DEPARTMENT

6.1. ADMINISTRATION

The programme serves as a support function to building Infrastructure Operations, Expanded Public Works Programme and Roads Infrastructure within the department. It provides strategic leadership, supports services and overall management of the department.

This entails giving political, managerial and administrative leadership for the effective functioning of the Department. The Programme consists of the **Office of the MEC**, **Office of the Head of Department**, **Strategic Financial Management** (which incorporates Financial Accounting and Administration, Procurement Management, Internal Control and Compliance, Management Accounting & Logistics and Assets Management) and **Corporate Services** (which incorporates Strategic Management, Human Resource Development and Performance Management, Human Resource Services, Information Communication and Information Technology, Communication and Stakeholder Management, Legal Services, Employee Health and Wellness, Special Programme and Labour Relations and Auxiliary Services).

6.2. INFRASTRUCTURE OPERATIONS

The programme is responsible for the provision and management of provincial land and buildings. Through this programme, the Professional Capacitation Development and Mentoring initiative was established, with the objective to bring together construction management and Human Resource Development units to collaborate in the capacitation, development and mentoring of professionals within the department. Furthermore, the infrastructure Strategic Planning Hub (ISPH) is established. All these initiatives assist the department to deliver infrastructure on behalf of client departments. Construction management also makes use of the services by Independent Development Trust (IDT) to implement projects, while operating in line with the Construction Industry Development Board (CIDB) regulations.

The programme renders a specialised function related to the management and facilitation in the provision, maintenance of government land and buildings through the following sub-programmes:

6.2.1 SUB-PROGRAMME: PROPERTY AND FACILITIES MANAGEMENT

The sub-programme, Property and Facilities Management is responsible for the effective and efficient management of Provincial portfolio of immovable throughout their value chain, in support of the provincial service delivery objectives.

These functions are performed in line with the broader departmental goals of improving service delivery, complying with corporate governance requirements, promoting black economic empowerment and contributing to the transformation of the property industry. The main purpose of this sub-programme is to ensure that immovable assets owned and/or utilized for delivery of government's services yield functional, economic and social benefits to the province.

6.2.2 SUB-PROGRAMME: EDUCATION INFRASTRUCTURE

The Sub-Programme is responsible for managing infrastructure and maintenance for education by provision of technical portfolio management services and to implement infrastructure and maintenance programmes/projects for education.

6.2.3 SUB-PROGRAMME: HEALTH INFRASTRUCTURE

The Sub-Programme is responsible for managing infrastructure and maintenance for health by provision of technical portfolio management services and to implement infrastructure and maintenance programmes/projects for health.

6.2.4 SUB-PROGRAMME: PROVINCIAL DEPARTMENT INFRASTRURE

The Sub-Programme is responsible for managing infrastructure and maintenance for other provincial department, shared offices and offices of LDPWRI, implement infrastructure and maintenance programmes/projects for other provincial departments and implement category level 3 day to day, routine and emergency services for LDPWRI offices, shared offices and legislature.

6.2.5 SUB-PROGRAMME: DISTRICT COORDINATION AND DEPARTMENTAL OPERATIONS

The Sub-Programme is responsible for coordinating activities of all five (5) districts.

6.3. EXPANDED PUBLIC WORKS PROGRAMME (EPWP)

The purpose of this programme is to coordinate the Expanded Public Works Programme in the province.

This involves evaluating business plans, monitoring implementation, facilitating training and reporting progress on all EPWP programmes in the province.

6.4 ROADS INFRASTRUCTURE

The purpose of this programme is to implement road infrastructure management in the province. This involves evaluating business plans, monitoring implementation, facilitating training and reporting progress on all road infrastructure management programmes in the province including allocations to the Roads Agency Limpopo (RAL).

RAL is the department's implementing agent and its responsibility it has the main functions of planning, designing, constructing, maintaining and controlling the provincial road network. It owns and manages all the provincial roads, except municipal and national roads.

RAL's mission is to provide a sustainable roads infrastructure network; link the economic growth areas; spearhead the province through innovative leadership; be an enabling, supportive and learning organisation.

7. CONSTRUCTION INDUSTRY DEVELOPMENT BOARD (CIDB)

The Construction Industry Development Board (CIDB) is a South African government entity established to regulate and promote the construction industry. It maintains a register of contractors to ensure compliance with quality and safety standards. CIDB supports skills development and capacity building in the sector. It offers grading and accreditation for contractors to participate in public sector projects. CIDB also provides frameworks for procurement and ethical practices in construction.

CIDB is a statutory body established in terms of CIDB Act, no. 38 of 2000. The Act mandates the CIDB to amongst other things to establish a national register of contractors (RoC), and a national register of construction projects (RoP).

WHO SHOULD REGISTER WITH THE CIDB? By law, all engineering and construction companies who wish to tender for public sector engineering and construction works contracts should register with the CIDB.

WHO IS EXEMPTED FROM REGISTERING WITH THE CIDB?

- Joint Ventures (JV) – Joint Ventures themselves are not registered with the CIDB but individual companies that form part of the JV must be registered with the CIDB.
- Labour only contractors who undertake substantially labour only contracts are exempted from registering with the CIDB.
- Supply only contractors who undertake substantially supply only contracts are exempted from registering with the CIDB.
- Bidders who are listed on the National Treasury's Register of Defaulters are automatically disqualified.

7.1 CLASSES OF CONSTRUCTION WORKS

Contractors may register in one or more of the following classes of construction works:

- **GB** = General Building (construction of office buildings, Schools, clinics, car ports, etc.
- **CE** = Civil Engineering (roads, railways, reservoirs, earthworks. Water treatment and supply, etc).
- **ME** = Mechanical Engineering (air conditioning, lift installation, ventilation, escalators).
- **EB** = Electrical Engineering in Building (electrical installations in Building, Standby Plant, etc).
- **EP** = Electrical Engineering in Infrastructure (Power generation, substations, transmission lines, etc).
- **Specialist Works** (15 Specialist Classes of Works).

7.2 REGISTRATION REQUIREMENTS

Online registration is available for Grade 1 and Grades 2 - 9.

7.2.1 REQUIREMENTS FOR GRADE 1 ONLINE REGISTRATION

- A valid CSD number (You must be registered on the National Treasury's Central Supplier Database.
- Access to e-mail
- Access to a mobile phone to receive the one-time pin "OTP" when making a payment.
- A bank card with sufficient funds to make the necessary payment / credit balance on your cidb account.
- The service is accessible from the cidb website (www.cidb.org.za)
- Turnaround time – Application is activated immediately after successful payment

7.2.2 REGISTRATION REQUIREMENTS FOR GRADE 2 – 9

- Completed Grade 2 – 9 application form,
- Basic Company Statutory documents
- Track record (Appointment letter, Completion certificate, Final payment certificate, Copies of Bank Statements)
- Latest annual financial statements
- If financial statements are not audited, copies of bank statements or VAT returns would be required.

CIDB' s new initiatives aimed at improving the performance of contractors

- Construction Management System (CMS) Training – This is an integrated management system comprising of quality, environmental and occupational health and safety. It based on South African Standard SANS 1393. The CMS training targets contractors from Grading Designations 5 – 9 in all classes of construction works.
- APL Assessments : Contractor's competencies to perform in a particular grading are assessed against cidb competency standards. Contractors in cidb Grading Designations 2 – 6 in construction classes of works GB or CE are targeted for this programme.
- GAP Training : After APL assessments, GAP training may be recommended as the appropriate intervention to address the gaps identified during competency assessments. Contractors who have undergone APL assessments are eligible for GAP training.

Application Forms for all these programmes are obtainable from CIDB Offices in Polokwane, Works Tower Building, 43 Church Street, Polokwane or a request to be sent application forms can be sent to cidblp@cidb.org.za

Works Tower Building
1st Floor
43 Church Street
Polokwane
0700

8. EXPANDED PUBLIC WORKS PROGRAMME (EPWP)

8.1. BACKGROUND

In November 2003, the National Cabinet approved the Conceptual Framework of Expanded Public Works Program (EPWP). The objective of the program is to roll back poverty through creation of employment coupled with skill development among the historically disadvantaged communities and thereby contributing to towards achieving national economic development.

EPWP is identified as a nation-wide Programme which will draw significant numbers of the unemployed into productive work, so that workers gain skills while they work, and increase their capacity to earn an income.

8.2. PHASE I

Phase I of EPWP took place from 2004 — 2009. The province achieved 144 472 work opportunities out of the provincial target of 391 441. The national target was One Million.

8.3. PHASE II

EPWP Phase 2 (2009/10 - 2013/14), had a national employment target of 4.5 million Work Opportunities set in order to significantly contribute to having unemployment by 2014.

Limpopo's set target for phase 2 was 441 993, 10% of the National target, and as at end of the 4th quarter (31 March 2014), achieved 487 294 Work Opportunities, constituting 110% of the phase 2 target. Of the 487 294 people employed, an average of 49% were Youth, 60% were Women, which exceed national demographic targets of 40% and 55% respectively. Unfortunately, the achievement of Persons with Disability employed was 0.4% of the total, compared to a target of 2%. Over R2.614 billion has been injected into local communities as paid wages to locally employed workers which contributes to boosting local economic development in the Province.

8.4. PHASE III

The national target for Phase 3 for the period 2014/15 to 2018/19 has been set at 6.37 million Work Opportunities (WO) or 2.56 million Full Time Equivalent (FTEs).

Over the Five years, for Phase 3 Limpopo has set a target to create 635 880-work opportunities, which is 10% contribution to the National target of 6.37 million.

The province achieved 493 962 work opportunities out of the provincial target of 723 497.

Over R1,209,798,348 was injected into local communities as paid wages to locally employed workers that contributes to boosting local economic development in the Province.

8.5. PHASE IV

The national target for Phase 4 for the period 2019/20 to 2023/24 has been set at 5.04 million Work Opportunities (WO) or 2.38 million Full Time Equivalent (FTEs). Limpopo government was allocated 475 358 over the period of five years. The province managed to create 510 168 (107%) of work opportunities there by contributing 10% towards the national target.

There has been an improvement in employing more women and persons with disabilities as compared to the previous phases. The programme benefited 72% of women, 35% youth and 1% on persons with disability. More improvement is needed to attract youth participation in the next phase.

The programme marks 20-years in existence since it was first launch in 2004 here in Limpopo by the then State President Thabo Mbeki. The province celebrated 20years and launched EPWP Phase V on the 11th of October 2024 at Old Peter Mokaba Stadium in Polokwane.

8.6. PHASE V OBJECTIVE & TARGETS

The Limpopo Provincial Government is implementing EPWP Phase V targets aligned to the term of seventh administration. The target for the next five years is 494, 452 work opportunities. These work opportunities are implemented through through four sectors, namely: Infrastructure, Social, Environment & Culture and the Non State.

The objective of EPWP Phase V is: “To provide the unemployed and the poor with meaningful work opportunities through the delivery of community assets and services and actively build economic inclusion mechanisms that empower sustainable livelihoods and contribute towards the country’s development”.

The national target for Phase V for the period 01 April 2024 to 31 March 2029 has devoted to creating 5 million Work Opportunities (WO) across all spheres of government. The minimum targets for the Limpopo Province are as shown in the table below:

LP Overall	Provincial (WO)	Municipal (WO)	Non State Sector*	Total (WO)
2024/25	43,422	24,092	28 847	**96 361**
2025/26	44,364	24,681	28 847	**97 892**
2026/27	44,867	25,257	28 847	**98 971**
2027/28	45,379	25,834	28 847	**100 060**
2028/29	45,919	26,402	28 847	**101 168**
Total	223,951	**126,265**	**144 235**	**494,452**

8.7. KEY IMPERATIVES FOR PHASE V:

- **Strengthening coordination, implementation and service delivery**: the EPWP is proposing a shift in the coordination towards programmes to enable better monitoring of the implementation, identify massification opportunities and best practices.

- **Ensuring effective and fair recruitment to reach the EPWP target groups**: The Phase V aims to address recruitment challenges by increasingly using existing systems such as the Department of Employment and Labours Employment Services of South Africa (ESSA) system and the South African Youth Mobi platform, etc.
- **Scale and massification- reaching more unemployed in particular youth**: Scaling up will be achieved through increasing efficiencies where possible. In light of the high rate of youth unemployment and its disastrous long-term effects on.
- **Improve capacitation and exit strategies-including Training, Enterprise Development and links to other Initiatives**: The approach to training for Phase V of the EPWP is a positive step towards ensuring that EPWP participants gain skills and experience they need to find sustainable employment. The focus will be on targeted training and strengthening partnerships with relevant stakeholders including the private sector and TVET colleges.
- **The EPWP Phase V will also strive to develop more permanent employment opportunities for EPWP participants**: This can be released by providing EPWP participants with the support they need to start their own businesses.

8.8. TARGET GROUP

Targeting the unemployed and vulnerable

Category	Phase V Targets
Women	60%
Youth between 16 and 35	55%
Persons with disabilities	2%

8.9. SECTORS

EPWP operates in four Sectors of the economy namely, Non-State, Social, Infrastructure and Environment and Culture. Skills and Enterprise Development take place in all the sectors, as it cut across these sectors.

8.9.1. INFRASTRUCTURE SECTOR

- The Infrastructure Sector involves medium to large scale projects using Labour Intensive Construction (LIC) methods to deliver public infrastructural services.
- The LIC method involves the use of an appropriate mix of labour and machines.
- Building cost effective and quality infrastructure assets through the use of labour intensive construction techniques thus increasing job opportunities on government expenditure on infrastructure provision.
- Infrastructure works are primarily financed through conditional Provincial and Municipal Infrastructure Grants (PG and MIG). Other
- equitable share funds should as well be used to create more work opportunities.

8.9.2. ENVIRONMENT AND CULTURE SECTOR

- The Environment & Culture sector involves the employment of people on projects to improve the environment.
- Integrated sustainable rural development and urban renewal
- Create land based livelihoods, People and Parks, working for tourism and Waste managements are key example of environmental projects.
- Promoting community based natural resource management and development of natural resources and culture heritage
- Rehabilitation of natural resources and protection of biodiversity

8.9.3. SOCIAL SECTOR

- The Social Sector's primary focus is the improvement of basic social services thereby enhancing the livelihood of the local communities
- Expansion of Community home based care and early childhood development are some of example in this sector.
- Prepare children under the age of 5 for formal schooling through ECDs is considered the most important phase for every human being.
- Other Implementing bodies are also encouraged to report on job created through Cleaning and Security services.

8.9.4. NON - STATE SECTOR

- The Non-State sector also contribute to employment creation under various sub-programmes, namely Institutional –based and Area-based sub-programmes.
- The Institutional – based sub-programmes where the non-state actors, typically Not for Profit Organisations (NPOs), Faith base organisations and Community base organisations (CBOs), would develop programmes that could create income to the unemployed.
- Mobilize the capacity outside the state (NGOs, CBOs and Non-profits) to create work for EPWP target group
- Work will focus on a wide range of activities as identified by local communities or the NGO and CBOs
- Community Works Programme is part of this sector

8.10. ROLES AND RESPONSIBILITIES

8.10.1. THE DEPARTMENT OF PUBLIC WORKS, ROADS AND INFRASTRUCTURE (DPWRI)

Limpopo DPWRI is the overall coordinating Department in the province and has the following roles and responsibilities:

- Develop and oversee a consolidated medium term Business Plan
- Chair Provincial Steering and technical committee meetings
- Review EPWP sector targets and assist in identifying expansion areas for job creations
- Provide technical assistance to Implementing bodies
- Promote and create awareness about EPWP principles among the policy makers, and programme implementers
- Overall monitoring and produce regular reports to various stakeholders.

8.10.2. ROLE OF THE LEAD SECTOR DEPARTMENTS:

- Champion and chairing of sector coordination meetings
- Serve as a linkage between LDPWRI, other Departments and Municipalities on issues related to the implementation of EPWP
- Determine sector specific strategic framework and produce a sector plans
- Identify areas of expansion of EPWP, set targets for expansion and describe how the expansion is going to be achieved
- Monitor implementation against the sectoral plan
- Submit progress reports to LDPWRI

8.11. TRAINING

- Training, Entrepreneurial and skills development cut across all sectors, departments and municipalities.
- This type of training development targets beneficiaries who work on EPWP projects
- Provide training and skills development to locally unemployed workers it increases their employability in the first economy
- EPWP offer both accredited and non-accredited training to EPWP project beneficiaries
- Entrepreneurial development is also implemented through Learnerships and/ skills development.

8.12. TECHNICAL SUPPORT TO SECTORS AND IMPLEMENTING BODIES

- Implementing bodies requiring capacity can access support through the EPWP Unit in the Provincial Department of Public Works, Roads and Infrastructure, their Lead Departments Methods in projects, identifying suitable projects and programmes for maximization of jobs creation.

8.13. EPWP FUNDING

- There is no specific EPWP funding. EPWP is funded through the re-orientation of line function budgets, resulting in work opportunities being created.
- EPWP Phase III introduced Integrated funding known as Incentive Grant, to motivate increased job creation efforts by Public bodies.

8.14. INCENTIVE GRANT ALLOCATIONS TO IMPLEMENTING BODIES

- The EPWP Incentive Grant allocation is determined based on the performance of reported work opportunities on EPWP reporting system in the previous year, by the Implementing body.
- The incentive grant is an additional budget allocation over and above the baseline appropriated to the Implementing body.
- The Incentive grant is transferred in three tranches during the financial year, after an agreement has been signed between the national Department of Public Works (NDPW) and the Implementing body. (25%,45% and 30% tranches)
- The incentive grant must specifically be utilized for the expansion of work opportunities, in line with the approved and signed project list stipulated in the agreement.

8.14.1. RULES IN TERMS OF UNSPENT INCENTIVE GRANT ALLOCATIONS

- Funds withheld by NDPW due to slow spending or non-compliance by the relevant Implementing body of not submitting quarterly and annual reports on the utilization of grant **will automatically revert the grant to the National Revenue Fund (NRF).**
- Funds received but not yet spent by the end of the financial year, the Public body must write to NDPW requesting for **roll over and prove that the funds will be spent and target achieved.**

8.15. CONCLUSION

Employment creation remains the key priority of government and the EPWP remains the most important vehicle for government to directly create temporary jobs. It is hoped that the EPWP Five-year plan will serve as a tool to assist Implementing bodies in streamlining their operations; and efficiently planning, implementing and monitoring of EPWP activities for the realization of Provincial and overall National goals.

The role of LDPWRI as a provincial Coordinating Department together with Lead Sector Department remain crucial for the successful coordination and implementation of EPWP Phase V.

9 DEMAND AND ACQUISITION MANAGEMENT

9.1. LEGISLATIVE FRAMEWORK GOVERNING PUBLIC SECTOR PROCUREMENT:

- Constitution of the Republic of South Africa, 1996 (Act No: 108 of 1996).
- Public Finance Management Act 1999 (Act No: 29 of 1999).
- Preferential Procurement Policy Framework Act, 2000 (Act No: 5 of 2000) and its regulation.
- Broad Base Black Economic Empowerment Act, 2003 (Act No: 53 of 2003).
- Competition Act, 1998 (Act No: 89 of 1998).
- The National Small Business Act, 1996 (Act No: 102 of 1996).
- State Information Act, 1998 (Act No: 88 of 1998 as amended).
- Occupational Health and safety Act, 1993 (Act No: 85 of 1993).
- Construction Industry Development Broad Act, 2001 (Act No: 38 of 2001).
- Treasury Regulation and Supply Chain Management Practice
- Notes issued in terms of the PFMA, 1999.
- Public Private Partnerships Treasury Regulation 16
- Limpopo Procurement Strategy
- Standard for Infrastructure Procurement and Delivery Management (SIPDM)

9.2. SERVICES

The services to be provided by Department of Public, Works Roads & Infrastructure (Demand and Acquisition Management Directorate) include:

- Advice and Help Desk on procurement matters.
- Registration & all CSD queries.

9.3. SUPPORT SERVICES:

- Support clients, suppliers and contractors.
- Procurement and best practice to client, supplier and contractor.
- Facilitating links to key stakeholders and contractors
- Facilitate access to finance and technical support.
- Enterprise and Business Development.
- Enterprises (SMME's), Business and Entrepreneurial
  Guides facilitation of links to CIPC, CIDB, SARS, LIBSA, LIMDEV etc.

9.4. REQUIREMENTS FOR BIDDING

- Properly registered Company with CIPC e.g. Close Corporation, Sole Trader, and Co-operatives etc.
- Tax Compliance
- Active Business bank Account of the Company that is verified on CSD.
- Registration with relevant authority, CIDB (Construction Industry Regulation Agency) etc.
- Guarantees and Sureties for projects over R2 million.
- All Companies and Firms that formed a joint venture must be formed with local SMME's.
- Registration on CSD.

9.5. BIDDING

- Access the Tender Bulletin (obtainable from all District Advise Centre's, Provincial Treasury Office, departmental website and e-tender

9.6. SUBMISSION OF BIDS & QUOTATIONS

- Submit timeously the quotation document(s) to the Bid Box at 43 Church Street, Polokwane before 11H00 on closing date.
- Submit bid documents at Cnr Blaauwberg & River Street Ladanna 0699.

9.7. REASON FOR DISQUALIFYING OF BIDS

- Non - registration with the relevant authority: CIDB, PSIRA etc.
- Bidding in the wrong category: Bid for 2GB and you are a 2CE etc.
- Non compliance for fax matters. After 7 days of being communicated.
- Submission of more than one offers on the same bid without declaring interest.
- Failure to attend compulsory site inspection or Briefing
- Late Submission of bid documents
- Inactive or suspended status with CIDB, CIPC etc.
- Use of correction fluid
- Use of pencil to fill in the bid document
- And other conditions as per the advertised bids.
- Typing of the bid document.

9.8. EVALUATION PROCESS

9.8.1. Infrastructure related bids:

- Functional -A bidder must obtain a minimum set threshold under functionality to qualify for final evaluation on all infrastructure projects.
- Price- 90 points for projects above R50m.80 points for projects less than R50m.

9.8.2. Point Scoring System:

- 80/20 points for projects above R 30 000, 00 and below R 50 million.
- 80 Points for price.
- 20 Points for Specific goals

9.9. GENERAL SUPPLIER DATABASE CSD REGISTRATION

- Self-registration once-off on CSD.
- Must have active email address
- Must have a cellphone
- Comply with all CSD requirements.

9.10. THRESHOLD VALUES FOR PROCURING OF GOODS & SERVICES

- At least 3 (three) written quotations, Valid tax compliance status.
- Above R30 000, 00: At least three (3) quotations, valid tax compliance status on CSD.
- Point Scoring Above R500 000, 00 (R1 Million) is competitive / open bidding
- All the above bidders must be CSD registered

The specific goals allocated points in terms of this tender	**Number of points allocated (90/10 system) (to be completed by the organ of state)**	**Number of points allocated (80/20 system) (to be completed by the organ of state)**	**Number of points claimed (90/10 system) (to be completed by tenderers)**	**Number of points claimed (80/20 system) (to be completed by tenderers)**
Enterprises owned by People with Disabilities **(submit: Disability certificate issued by health professionals)**	1	2		
Enterprise owned by women **[Submit: Central Suppliers Database (CSD)]**	4	7		
Small, Medium and Micro Entreprises (SMMEs) **[Submit: Central Suppliers Database (CSD)]**	1	2		
Enterprise owned by Youth **[Central Suppliers Database (CSD)]**	1	4		
Enterprise located in Limpopo Province	3	5		
(Municipal Utility Bill or Lease Agreement or Proof of Residence from Tribal Authority/Municipal Council)				

10. BURSARIES

10.1. INTRODUCTION

Limpopo province experiences a shortage of qualified Built Environment Professionals and other needed scarce and critical skills to develop, maintain and manage Government office buildings and Roads Infrastructure efficiently.

10.2. PURPOSE

- To address skills shortage by creating a pool of skilled labour for the Department and the sector.
- To offer financial assistance to the previously disadvantaged individuals to acquire skills that are needed in the Department and in the construction sector within the province.
- To promote economic growth, employment and social development.
- To create awareness and accessibility to Built Environment careers.

10.3. ELIGIBILITY FOR CONSIDERATIONS

Candidates must be: -

- South African student residing in Limpopo Province.
- Student intending to or studying towards a Qualification in the Built Environment at a recognized South African tertiary institution.
- Able to provide proof of academic results for grade 12 or alternatively be in possession of an acceptable alternate qualification.
- Accepted by the university.

10.4. BURSARIES AVAILABILITY PRIORITY AREAS

- Degree in Building Engineering
- Degree in Mechanical Engineering
- Degree in Electrical Engineering
- Degree in Quantity Surveying
- Degree in Civil Engineering
- Degree in Architectural Science
- Degree/N. in Landscaping
- Degree/N. in Asset Management
- Degree/N. in Financial Management
- Degree/N. in Property and Facility
- Degree in Town Planning
- Degree/N in Computer Science or Information Technology

10.5. RECRUITMENT STRATEGY

The Department identifies the needs from the Directorates/Programmes, then advertises the need to the community through the following: -

- Career exhibition

- Newspapers
- Radio
- Visiting Educational Institutions

10.6. SELECTION PROCEDURES

Preference shall be given to:

- Commendable performance leading to entry into a Built Environment Qualification, Proof of acceptance into chosen tertiary institution
- Previously disadvantaged individuals
- Designated groups.

10.7. PAYMENT PROCESS

- Proof of registration with tertiary institution should be submitted.
- Payment is made after receiving the statement of account from the institutions.
- Payments are therefore made in respect of the following items:
  - Registration
  - Tuition
  - Meals up to acceptable and approved threshold
  - Accommodation at university residence or accredited student boardings
  - Prescribed books

10.8. BURSARY OBLIGATIONS

After completion of studies, a student may be expected to serve the department for a period equal to the number of sponsored years and/or as per departmental bursary S.O.P.

10.9. REFUND OF BURSARY PAYMENTS

Failure to comply with the provisions of the bursary agreement will result in the Bursar having to refund immediately all amounts (plus interest) paid by the Department on their behalf.

10.10. CLOSING DATE FOR APPLICATIONS

The closing date for applications is 31st October every year.

1 LEARNERSHIPS

11.1. WHAT IS A LEARNERSHIP?

Learnerships are formal work-based learning programmes that utilize structured unit standards geared at acquisition of professional or vocational qualification.

They seek to link theory (30%) with practice (70%) to derive skilled and knowledgeable individuals.

Learnerships are demand led and seek to respond to demonstrable social or economic need and labour market and/or sector realities.

11.2. OBJECTIVES OF A LEARNERSHIP PROGRAMME

- Prepare employees in formal employment to acquire qualifications in the fields they are already employed in.
- Assist with pre-employment training for a specific target group, so as to provide the skills and knowledge required to perform competently in an occupation.
- Provide the unemployed and out of school with work experience and skills that are (SETA's).
- Promote access to employment.
- Provide training opportunities (rather than consolidate a worker's ability in his/her current trade).

11.3. TYPES OF LEARNERSHIPS IN THE DEPARTMENT OF PUBLIC WORKS, ROAD AND INFRASTRUCTURE

- Learnership programmes: these are for people not in the employ of the department.
- Learnership programmes: These are for people already in the employ of the department.

11.4. ADVANTAGES OF A LEARNERSHIP PROGRAMME

- Ability to put to practice what the learner would have learned theoretically.
- Group learning that provides a supportive environment.

11.5. LEARNERSHIP ALLOWANCES

- Learners in a learnership programme receive an allowance determined in the learnership determination structure and are subject to the presiding **learnership conditions per SETA at the time.**
- Learners will also be expected to enter into a contract with the department for the duration of the learnership Programme, the

contract of which will stipulate other conditions for participation including and not limited to leave, sick leave, overtime etc.

11.6. LEARNERSHIP FOCUS IN THE DEPARTMENT OF PUBLIC WORKS, ROADS AND INFRASTRUCTURE

- Construction: Masonry / Brick Laying
- Plumbing
- Electrical
- Air-Conditioning and Refrigeration
- Horticulture
- Carpentry
- Welding
- Diesel Mechanic

11.7. ENTRY REQUIREMENTS

- Employed and or unemployed
- Grade 10 to 12 with Maths and English
- Out of School applicants

12. INTERNSHIP

12.1. WHAT IS AN INTERNSHIP?

- Internship is a public services work experience programme targeting unemployed graduates.
- Internship gives students workplace experience or an opportunity to practice the work skills that they have studied and will practice in future.
- Internship in the public service is a planned, structured and managed programme that provides work experience for a specific period varying from three to twelve months.

12.2. TWO CATEGORIES OF INTERNSHIP

- A graduate's intern is a person who has completed a qualification but has been unemployed and needs workplace exposure to enhance of future employment.
- A student intern is enrolled at a tertiary education institution for a SAQA registered **qualification and required to do practical exposure as part**

12.3. OBJECTIVE OF INTERNSHIP

- To resolve the general shortage of qualified and skilled people in the workforce by encouraging graduates to quip themselves with necessary practical experience.

- To assist in meeting the strategic staffing needs of department by providing practical and accelerated work experience programmes that expose interns to specific occupations.
- To address the problem of youth unemployment and provide unemployed graduates with valuable work experience and skills to enhance their employability.
- To provide opportunities to gain some practical experience for students who are required to do this credits towards a qualification.
- To contribute to accelerated service delivery through the improved introduction of skilled personnel in the public sector and improved equitable access to the public sector employment for rural and marginalized groups such as women and disabled.
- To contribute to lifelong learning and increase awareness among students for job and career.

12.4. BENEFICIARIES OF THE PROGRAMME

- Unemployed South African graduates from SAQA registered Institution who have completed their degrees or diplomas.
- Students studying under registered Institution with SAQA.

12.5. FRAMEWORK FOR INTERNSHIP

- Institution who require practical as part of their Degree/Diploma in order to complete their qualification.
- Fit to purpose.
- Promote equity.
- Partnership and Cooperation.
- Enhance understanding of the public service.
- Efficiency.

12.6. RECRUITMENT STRATEGY

Newspaper
DPSA Website
Career Exhibition

12.7. TARGETED AREAS

- Quantity surveying.
- Mechanical engineering.
- Civil engineering.
- Landscaping.
- Building Administration.
- Electrical Engineering.
- Information Technology Management.
- Human Resource Management.
- Communications.
- Records Management.
- Supply Chain Management.
- Occupation Health and Safety.

- Financial Management.
- Property and Facility Management.
- Architecture.
- Town Planning.

12.8. CONDITIONS OF SERVICE AND REMUNERATION OF GRADUATE INTERNS

Interns must meet the qualifying criteria to be eligible for the following provisions in the Public Service:

- Leave.
- Payment of performing overtime.
- Travel and subsistence allowance.
- Night shift allowances.
- Danger allowances and special danger allowances.
- Standby allowances.
- Camping allowances.
- Clothing for work/protective clothing.

REMUNERATION OF INTERNS ARE GUIDED BY THE DETERMINATION ON EMPLOYMENT OF PERSONS INTO DEVELOPMENTAL PROGRAMMES IN THE PUBLIC SERVICE.

For more information on bursaries, learnerships and internships contact:

Esther Sehlapelo	015 284 7422
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(Next to Correctional Services)

MOPANI DISTRICT
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570 Old Parliament Building Office, Giyani
(Next to Police Station)

SEKHUKHUNE DISTRICT
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Lebowakgomo Zone A (Next to Traffic Department)

WATERBERG DISTRICT
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Residential Address: Corner Thabo Mbeki and Elias Motsoaledi Street, Modimolle

DISTRICT VHEMBE
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Report any unlawful occupied government property that you know of, by calling: The National Anti-Corruption Hotline – 0800 701 701

Provincial Hot Line: 0800 864 729

NB: You do NOT have to reveal your personal details (name, number etc) when you make this call.

WORKING HOURS

Monday to Friday: 07:30 - 16:30
Public Holidays & Weekends: Closed

LIMPOPO
PROVINCIAL GOVERNMENT
REPUBLIC OF SOUTH AFRICA

DEPARTMENT OF
PUBLIC WORKS, ROADS & INFRASTRUCTURE

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